The University of Chicago is committed to providing students with an education that enhances their personal and professional development. To qualify for a guaranteed funded summer internship or research opportunity, students need to participate in Career Advancement programs and meetings with their career adviser. Students will meet with their adviser throughout the year to discuss their academic and career interests to ensure that they are in a strong position to find a summer opportunity that fits their interests and goals.

**FALL QUARTER 2019**

Career Advancement’s fall programming introduces Odyssey Scholars to their assigned advisers, helps students match their industry and geographic preferences to meaningful opportunities, and focuses on career exploration and resume building. Students begin receiving the weekly Odyssey Career Newsletter.

### Classes Begin
- Meeting with Assigned Career Adviser and Resume Workshop (O-Week)
- Student Employment and Federal Work Study Info Session (O-Week)
- Resume and Cover Letter Labs to Strengthen Application Materials
- StrengthsQuest Workshop - Center for Leadership and Involvement
- Trott Business Program & Financial Markets Program Information Session
- Conversation with Harris School Faculty (Kathryn Mattie)
- StrengthsQuest Workshop Make-up Session
- Fall Career Advising Appointment Deadline
- Odyssey/IOP Discussion | David Axelrod

### Fall Quarter Ends
- October 1, 2019
- September 24, 2019
- End of September 2019
- Fall Quarter Week 1, 2, 3
- October 23, 2019
- November 12, 2019
- November 13, 2019
- November 14, 2019
- November 15, 2019
- November 20, 2019
- December 4, 2019

**WINTER QUARTER 2020**

Programming in the winter focuses on professional skill development, building social capital, interview preparation, and networking with employers. Students continue to receive individualized support with the summer opportunity search and application process.

### Classes Begin
- Cover Letter Labs to Strengthen Application Materials
- Taking the Next Step Career Exploration and Networking Event
- Winter Career Advising Appointment Deadline
- College Break Day: D&I Summit, Mock Interviews, Treks
- Building Social Capital and Thank You Note Writing Workshop
- How to Ace a Virtual Interview
- Conversation with Harris School Faculty
- Trott Business Program & Financial Markets Program Information Session

### Winter Quarter Ends
- January 6, 2020
- Winter Quarter Week 1, 2, 3
- January 18, 2020
- February 7, 2020
- February 14, 2020
- February 19, 2020
- Last week of February 2020
- Last week of February 2020
- March 3, 2020
- March 11, 2020

**SPRING QUARTER 2020**

The last quarter of programming offers additional professional skill building opportunities, hosted by Career Advancement and corporate sponsors. Students continue to meet with their adviser to finalize and prepare for their summer internships/research positions. As a capstone celebration, students are invited to a reception and summer opportunity kickoff event.

### Classes Begin
- Leveraging Your Alumni Network (LinkedIn/Wisr Lab)
- Trott Business Program & Financial Markets Program Information Session
- Spring Career Advising Appointment Deadline
- Polsky Exchange Fab Lab Intro Class and Reception
- Technical Skills Training Courses via Lynda
- Odyssey Professional Preparation Workshop and Reception
- Conversation with Harris School of Public Policy Faculty

### Spring Quarter Ends
- March 30, 2020
- April 1, 2020
- April 2, 2020
- April 10, 2020
- Virtual
- Third week of April 2020
- First week of May 2020
- June 3, 2020