

RECRUITMENT READY

THE CONSULTING GUIDEBOOK



May - July

RESEARCH & PREPARATION

- ✓ Meet with your Career Adviser to create a personal recruiting strategy and update application materials
- ✓ Research firms and read up on industry news for 30 minutes each day
- ✓ Spend 3 hours each week practicing case interviews

NETWORK

- ✓ Find networking events on Handshake and firm websites, and attend 1 event with each firm you're interested in
- ✓ Connect with UChicago's alumni consulting network through LinkedIn and Wisr
- ✓ Set up 3-4 informational interviews with industry professionals each month

APPLY

- ✓ Set up job alerts for your target firms
- ✓ Check Handshake and other job boards every day for new postings
- ✓ Apply early; some firms recruit on a rolling basis

Thank you notes

Send individual, personalized thank you emails to every recruiter and interviewer you meet during the process. Be genuine and make specific references to the conversation you had with them.

Networking 101

Over 70% of all jobs in the US are sourced through networking. Connecting with industry professionals is an effective way to learn about firm cultures, find new opportunities, and get recommended for openings.

Interview Prep

- Practice your pitch. Keep your pitch between 30-90 seconds.
- Be prepared. Have five stories about your resume ready to share.
- Practice the case interview. Industry professionals recommend reviewing 20 cases and 2-3 live interviews.

August - September

NETWORK

- ✓ Follow up with professionals you've formed connections with every month
- ✓ Meet with your Career Adviser to review networking strategies
- ✓ Keep notes from your networking chats to reference in interviews

APPLY

- ✓ Submit applications – aim for 1-3 applications per week
- ✓ Let your networking contacts know once you've submitted an application at their firm
- ✓ Check Career Advancement's Business Bulletin and other job boards daily for new opportunities

INTERVIEW

- ✓ Utilize Career Advancement's Practice Interview and Big Interview platforms to continue preparing for behavioral and case interviews
- ✓ Update your prepared interview stories regularly so that you can reference new experiences at each stage of interviews

October - November

NETWORK

- ✓ Keep your networking contacts and recruiters updated about new accomplishments
- ✓ If you haven't heard from a firm for 2+ weeks, reach out to reiterate your interest in the opportunity

APPLY

- ✓ Check job boards and firm sites weekly for new opportunities

INTERVIEW

- ✓ Schedule a practice interview to get feedback and keep your talking points fresh

OFFER

- ✓ Full time recruiting offers can have deadlines of 1-2 weeks. Meet with a Career Adviser to discuss questions or timing considerations



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