RECRUITMENT READY
THE CONSULTING GUIDEBOOK

May - July

RESEARCH & PREPARATION
✓ Meet with your Career Adviser to create a personal recruiting strategy and update application materials
✓ Research firms and read up on industry news for 30 minutes each day
✓ Spend 3 hours each week practicing case interviews

NETWORK
✓ Find networking events on Handshake and firm websites, and attend 1 event with each firm you’re interested in
✓ Connect with UChicago’s alumni consulting network through LinkedIn and Wisr
✓ Set up 3-4 informational interviews with industry professionals each month

APPLY
✓ Set up job alerts for your target firms
✓ Check Handshake and other job boards every day for new postings
✓ Apply early; some firms recruit on a rolling basis

August - September

Interview Prep
• Practice your pitch. Keep your pitch between 30-90 seconds.
• Be prepared. Have five stories about your resume ready to share.
• Practice the case interview. Industry professionals recommend reviewing 20 cases and 2-3 live interviews.

NETWORK
✓ Follow up with professionals you’ve formed connections with every month
✓ Meet with your Career Adviser to review networking strategies
✓ Keep notes from your networking chats to reference in interviews

APPLY
✓ Submit applications – aim for 1-3 applications per week
✓ Let your networking contacts know once you’ve submitted an application at their firm
✓ Check Career Advancement’s Business Bulletin and other job boards daily for new opportunities

INTERVIEW
✓ Utilize Career Advancement’s Practice Interview and Big Interview platforms to continue preparing for behavioral and case interviews
✓ Update your prepared interview stories regularly so that you can reference new experiences at each stage of interviews

October - November

NETWORK
✓ Keep your networking contacts and recruiters updated about new accomplishments
✓ If you haven’t heard from a firm for 2+ weeks, reach out to reiterate your interest in the opportunity

APPLY
✓ Check job boards and firm sites weekly for new opportunities

INTERVIEW
✓ Schedule a practice interview to get feedback and keep your talking points fresh

OFFER
✓ Full time recruiting offers can have deadlines of 1-2 weeks. Meet with a Career Adviser to discuss questions or timing considerations